INDEPENDENT AUDITOR'S REPORTS
BASIC FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

June 30, 2010

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## OFFICIALS June 30, 2010

NAME	TITLE	TERM EXPIRES							
Board of Directors									
Karen Thomsen	Member	2010							
Kenneth Lee	Member	2010							
Randy Brown	Member	2010							
Richard Schenck	Member	2010							
Nancy Coziahr	Chairperson	2010							
Ed Gambs	Member	2010							
Marland Gammon	Member	2010							
Kenneth Peterson	Vice Chairperson	2010							
Charles Watson	Member	2010							
	Agency								
Glenn Grove	Administrator	Indefinite							
Linda Perdue	Board Secretary/ Administrative Assistant	Indefinite							
Emily Nelson	Board Treasurer/Director, Administrative Services	Indefinite							

# AREA SERVED June 30, 2010

COUNTY	COMMUNITY SCHOOL DISTRICT	INDEPENDENT SCHOOL
Cass	Anita Atlantic C & M Griswold	
Fremont	Farragut Fremont-Mills Hamburg Sidney	
Harrison	Boyer Valley Logan-Magnolia Missouri Valley West Harrison Woodbine	
Mills	Glenwood Malvern Nishna Valley	
Page	Clarinda Essex Shenandoah South Page	Clarinda Lutheran Schools
Pottawattamie	A-H-S-T Council Bluffs Lewis Central Riverside Treynor Tri-Center Underwood Walnut	Heartland Christian School Council Bluffs Catholic Schools
Shelby	Elk Horn-Kimballton Harlan Irwin-Kirkman/Manilla	Shelby County Catholic School



#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Loess Hills Area Education Agency 13 Council Bluffs, Iowa

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Loess Hills Area Education Agency 13 (the "Agency") as of and for the year ended June 30, 2010, which collectively comprise the Agency's basic financial statements listed in the table of contents. These financial statements are the responsibility of Agency management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with U. S. generally accepted auditing standards, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Loess Hills Area Education Agency 13 at June 30, 2010, and the respective changes in financial position and cash flows, where applicable, for the year then ended in conformity with U. S. generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued our report dated November 22, 2010, on our consideration of Loess Hills Area Education Agency 13's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Management's Discussion and Analysis, Budgetary Comparison Information and Schedule of Funding Progress for the Retiree Health Plan on pages 5 through 11 and 34 through 36 are not required parts of the basic financial statements, but are supplementary information required by the Governmental Accounting Standard's Board. We have applied limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. We did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Loess Hills Area Education Agency 13's basic financial statements. We previously audited, in accordance with the standards referred to in the second paragraph of this report, the financial statements for the six years ended June 30, 2009 (which are not presented herein) and expressed unqualified opinions on those financial statements. Other supplementary information included in Schedules 1 through 5, including the Schedule of Expenditures of Federal Awards required by U. S. Office of Management and Budget (OMB) Circular A-133, Audits of State, Local Governments and Non-Profit Organizations, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Schnarr & Company, LLP

Fort Dodge, Iowa November 22, 2010

### MANAGEMENT'S DISCUSSION AND ANALYSIS (Unaudited)

Loess Hills Area Education Agency 13 (the "Agency") provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2010. We encourage readers to consider this information in conjunction with the Agency's financial statements, which follow.

### **2010 FINANCIAL HIGHLIGHTS**

- General Fund revenues increased from \$25,764,391 in fiscal year 2009 to \$29,575,068 in fiscal year 2010, while General Fund expenditures increased from \$25,751,740 in fiscal year 2009 to \$28,982,144 in fiscal year 2010. This resulted in an increase in the Agency's General Fund balance from \$1,767,093 in fiscal year 2009 to \$2,393,334 in fiscal year 2010, a 35.4% increase from the prior year.
- The increase in General Fund revenues was attributable predominately to 1) an increase in teacher quality funds, 2) ARRA stimulus funds for the Special Education program, and 3) ARRA stimulus flow through funds for local school districts. The increase in expenditures was due primarily to 1) an increase in teacher quality payments, 2) general increases throughout Agency programs, and 3) ARRA stimulus flow through payments to local school districts. The General Fund balance increased primarily because the ARRA Stimulus program allowed maintenance of effort reduction which freed up state and local funds in Special Education to be used for expenditures in Media and Educational Services.
- The Agency received state sharing funds of \$136,048 in 2009/10 for sharing a Special Education Director and a Facilities position with Green Valley Area Education Agency 14 in 2008/09.

### **USING THIS ANNUAL REPORT**

The annual report consists of a series of financial statements and other information, as follows:

- Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the government's financial activities.
- The Government-wide Financial Statements consist of a statement of net assets and a statement of activities. These provide information about the activities of the Agency as a whole and present an overall view of the Agency's finances.
- The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report the Agency's operations in more detail than the government-wide statements by providing information about the most significant funds.
- Notes to the Financial Statements provide additional information that is essential to a full understanding of the data provided in the basic financial statements.
- Required Supplementary Information further explains and supports the financial statements with a comparison of the Agency's budget for the year.
- Other Supplementary Information provides detailed information about the nonmajor funds. In addition, the Schedule of Expenditures of Federal Awards provides details of various federal programs benefiting the Agency.

### **REPORTING THE AGENCY'S FINANCIAL ACTIVITIES**

### **Government-Wide Financial Statements**

The Government-wide statements report information about the Agency as a whole using accounting methods similar to those used by private-sector companies. The statement of net assets includes all of the Agency's assets and liabilities. All of the current year revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two Government-wide statements report the Agency's net assets and how they have changed. Net assets — the difference between the Agency's assets and liabilities — are one way to measure the Agency's financial health or position. Over time, increases or decreases in the Agency's net assets are an indicator of whether financial position is improving or deteriorating, respectively. To assess the Agency's overall health, additional non-financial factors, such as changes in the Agency's property tax base and the condition of its facilities, need to be considered.

In the Government-wide financial statements, the Agency's activities are divided into two categories:

- Governmental activities: Most of the Agency's basic services are included here, such as regular and special education instruction, student and instructional staff support services, and administration. Property tax, federal grants and state aid finance most of these activities.
- Business-type activities: The Agency charges fees for vending machine operations.

### Fund Financial Statements

The fund financial statements provide detailed information about the Agency's funds, focusing on its most significant or "major" funds – not the Agency as a whole. Funds are accounting devices the Agency uses to keep track of specific sources of funding and spending on particular programs. Some funds are required by state law or by bond covenants. The Agency establishes other funds to control and manage money for particular purposes, such as accounting for major construction projects or to show that it is properly using certain revenues, such as federal grants.

The Agency has two kinds of funds:

• Governmental Funds account for most of the Agency's basic services. These funds focus on how cash and other financial assets that can readily be converted to cash flow in and out and the balances left at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed short-term view that helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the Agency's programs. The Agency's governmental funds include the General Fund and the Special Revenue Fund.

The required governmental funds financial statements include a balance sheet and a statement of revenues, expenditures and changes in fund balances.

• Proprietary Funds account for services for which the Agency charges a fee. Proprietary funds are reported in the same way as the Government-wide statements. The Agency's enterprise fund, one type of proprietary fund, is the same as its business-type activities, but provides more detail and additional information, such as cash flows. The Agency currently has one enterprise fund, which includes vending machine operations.

### **REPORTING THE AGENCY'S FINANCIAL ACTIVITIES (Continued)**

### Fund Financial Statements (Continued)

• Proprietary Funds (Continued) The required proprietary funds financial statements include a statement of net assets, a statement of revenues, expenses and changes in net assets and a statement of cash flows.

A summary reconciliation between the Government-wide financial statements and the fund financial statements follows the fund financial statements.

### GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net assets may serve over time as a useful indicator of financial position. The Agency's net assets at the end of fiscal year 2010 totaled approximately \$4.2 million. This compared to approximately \$3.8 million at the end of fiscal year 2009. The analysis that follows provides a summary of the Agency's net assets at June 30, 2010 for the governmental and business-type activities.

The Agency's combined net assets for fiscal year 2010 increased by \$.4 million from fiscal year 2009.

# Condensed Statement of Net Assets

	(Expressed in Thousands)												
		Gover	nmer	ıtal		Busin	уре						
		Activities				Act	ivitie	es .		Total			
		Jur	ie 30,	)		Jui	ne 30	,		Jur	ie 30,	-	
		2010		2009		2010		2009		2010		2009	
Current and other assets	\$	5,555	\$	8,826	\$	4	\$	6	\$	5,559	\$	8,832	
Capital assets		2,332		2,338		_		-		2,332		2,338	
Total assets		7,887		11,164		4		6		7,891		11,170	
Long-term obligations		494		273		_		_	\$	494		273	
Other liabilities		3,162		7,059		_		1		3,162		7,060	
<b>Total liabilities</b>		3,656		7,332		-		1		3,656		7,333	
Net assets:													
Invested in capital													
assets, net of debt		2,332		2,338		-		_	\$	2,332		2,338	
Restricted		392		225		-		_		392		225	
Unrestricted		1,507		1,269		4		5		1,511		1,274	
Total net assets	\$	4,231	\$	<b>3</b> ,832	\$	4	\$	5	\$	4,235	\$	3,837	

### **GOVERNMENT-WIDE FINANCIAL ANALYSIS (continued)**

The following analysis shows the changes in net assets for the years ended June 30, 2010 and 2009:

Changes in Net Assets (Expressed in Thousands)

	_	(Expressed in Thousands)											
		Governmental Business-Type											
		Act	ivitie	S		Activities				Total			
		Year Ended June 30,				Year End	ed Ju	une 30,		Year End	ed J	une 30,	
		2010		2009		2010		2009		2010		2009	
Revenues:													
Program revenues:					•								
Charges for service	\$	1,996	\$	1,594	\$	6	\$	8	\$	2,002	\$	1,602	
Operating grants													
and contributions		17,606		13,719		-		-		17,606		13,719	
General revenues:										-		-	
Property taxes		4,808		4,687		-		-		4,808		4,687	
State aid		5,457		5,959		-		-		5,457		5,959	
Juvenile home													
reimbursement		463		430		-		-		463		430	
Unrestricted													
investment													
earnings		77		131		-		-		77		131	
<b>Total revenues</b>		30,407		26,520		6		8		30,413		26,528	
Program expenses:													
Instruction		3,847		3,849		-		-		3,847		3,849	
Student support													
services		10,387		9,807		_		_		10,387		9,807	
Instructional staff		ŕ		,						,		,	
support services		4,997		4,941		_		_		4,997		4,941	
General administration		2,686		2,573		_		_		2,686		2,573	
Business administration		603		596		-		-		603		596	
Plant operations and													
maintenance		761		742		_		_		761		742	
Central and other													
support services		1,493		1,489		_		_		1,493		1,489	
Pass Through to LEAs		5,234		2,539		_		_		5,234		2,539	
Non-instructional		- ,		_,,-						-,		-,>	
programs		_		_		7		9		7		9	
Total program										,			
expenses		30,008		26,536		7		9		30,015		26,545	
1			_										

(Continued)

### **GOVERNMENT-WIDE FINANCIAL ANALYSIS (continued)**

# Changes in Net Assets (Continued) (Expressed in Thousands)

F	(Expressed in Thousands)												
		Gover Act	nmei ivitie		Business-Type Activities					Total			
		Year Ended June 30,				Year End	ed J	une 30,		Year End	ed Jı	ine 30,	
		2010		2009		2010		2009		2010		2009	
Total program expenses	\$	30,008	\$	26,536	\$	7	\$	9	\$	30,015	\$	26,545	
Increase (decrease) in net assets		399		(16)		(1)		(1)		398		(17)	
Net assets beginning of year		3,832		3,848		5		6		3,837		3,854	
Net assets end of year	\$	4,231	\$	3,832	\$	4	\$	5	\$	4,235	\$	3,837	

Operating grants and contributions from local, state and federal sources account for 57.9% of the total governmental activities revenue while general revenues account for 35.5%. The Agency's expenses primarily relate to instruction, support services, and funds passed through to LEAs, which account for 81.5% of the total governmental activities expenses. This percentage increased by 1.9% from 2008/09.

#### **Governmental Activities**

Revenues for governmental activities were \$30,406,906 and expenses were \$30,007,993. Both Unrestricted Net Assets and Restricted Net Assets increased. Net Capital Assets showed a slight increase.

### **Business-Type Activities**

Revenues of the Agency's business-type activities were \$5,995 and expenses were \$6,886. The Agency's business-type activities are vending machines operations. The reduction in balance was planned. Revenues are from funds received from vending machine sales. Expenses are for payment of items purchased for resale in vending machines.

### INDIVIDUAL FUND ANALYSIS

As previously noted, the Agency uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The Agency's governmental funds reported combined fund balances of \$2,393,334, which is \$626,241 higher than last year's ending fund balances of \$1,767,093. The primary reasons for this increase in combined fund balances in fiscal year 2010 was due to an increase in Reserved Fund Balances, primarily categorical aid carryover and increases in Media and Educational Services due to the maintenance of effort reduction allowed through the ARRA stimulus program.

### Governmental Fund Highlights

- The Agency's increasing General Fund financial position is due primarily to an increase in both the reserved and unreserved fund balances. The overall Agency financial position improved from 2008/09 to 2009/10.
- The General Fund balance increased from \$1,767,093 to \$2,393,334 due to an increase in both the reserved and unreserved fund balances.

### **Proprietary Fund Highlights**

• Proprietary Fund net assets decreased from \$5,352 at June 30, 2009 to \$4,461 at June 30, 2010, representing a decrease of approximately 16.6%. The Agency has planned to reduce this balance through vending machine operations.

### **BUDGETARY HIGHLIGHTS**

The Agency's Board of Directors annually adopts a budget on a basis consistent with U.S. generally accepted accounting principles. Although the budget document presents functional disbursements by fund, the legal level of control is at the total expenditure level, not at the fund or fund type level. After required public notice and hearing in accordance with the Code of Iowa, the Board submits its budget to the State Board of Education. The State Board reviews the proposed budget and either grants approval or returns it without approval with comments. Any unapproved budget must be resubmitted to the State Board for final approval. The budget may be amended during the year utilizing procedures prescribed by the State Board. Over the course of the year, the Agency amended its annual operating budget one time to reflect additional revenue and expenditures associated with new grants and other information such as salary increases for staff, which were not available when the original budget was adopted. A schedule showing the original and final budget amounts compared to the Agency's actual financial activity is included in the required supplementary information section of this report.

### CAPITAL ASSET AND DEBT ADMINISTRATION

### Capital Assets

At June 30, 2010, the Agency had invested \$2,331,736, net of accumulated depreciation, in a broad range of capital assets, including land, buildings, a media collection, vehicles and copy machines. This is a net decrease of approximately \$6,500 from last year. This year's decrease was primarily due to depreciation expense exceeding purchases in fiscal year 2010.

The Agency had depreciation expense of \$308,674 in fiscal year 2010 and total accumulated depreciation of \$2,317,062 at June 30, 2010. More detailed information about capital assets is available in Note 4 to the financial statements.

### Long-term Debt

At June 30, 2010, the Agency had \$494,256 in long-term liabilities outstanding compared to \$273,444 at the end of fiscal year 2009. The increase is due to the increase of the Net OPEB liability to the financial statements. More detailed information about the Agency's long-term liabilities is available in Note 5 to the financial statements.

### ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

At the time these financial statements were prepared and audited, the Agency was aware of several existing circumstances that could significantly affect its financial health in the future:

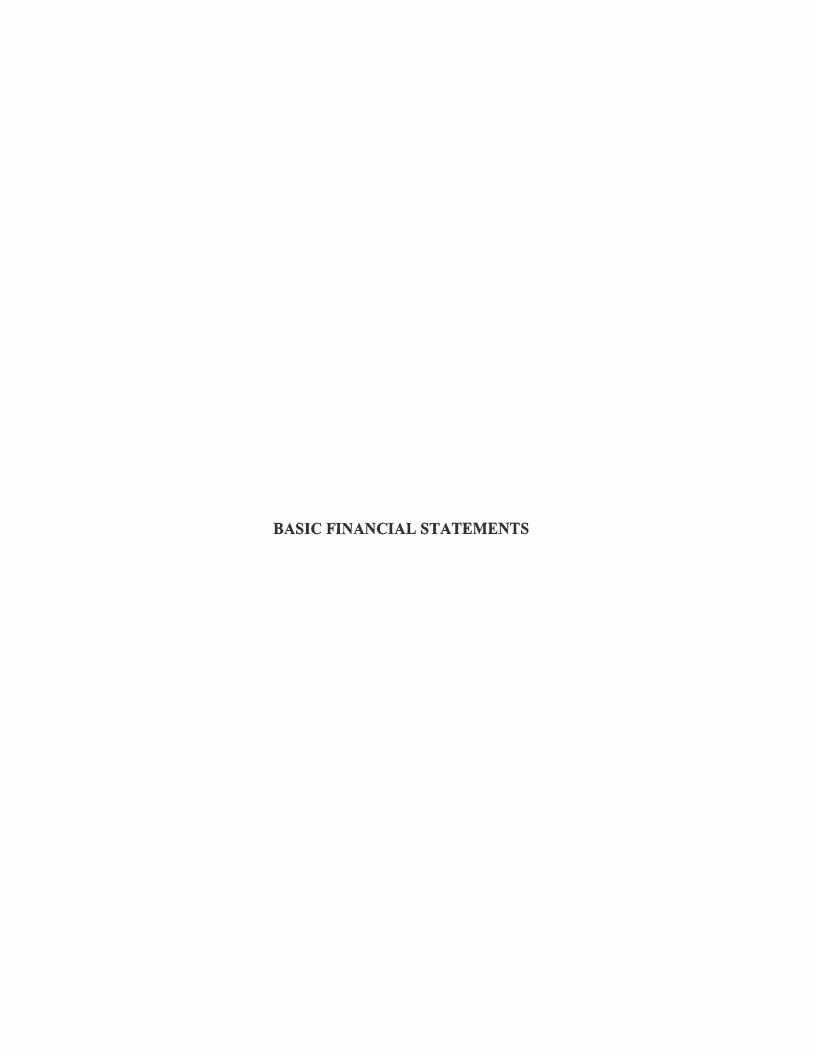
• The Agency has experienced an annual decrease in the number of students enrolled in local districts for the past several years. That decrease is expected to continue, and decreased enrollment means decreased funding from the state.

The Iowa Legislature cut state aid across the board by 10% in 2009/10. Those funds were restored in fiscal year 2010/11. However, due to current economic conditions and a study of area education agencies in general, the level of funding from the 2011 Legislature remains somewhat uncertain.

- The Agency received ARRA stimulus funds from the Federal Government in 2008/09 and 2009/10 and will continue to receive funds in 2010/11. Those funds will allow the Agency to continue the current level of service in 2010/11. However, when the ARRA funds are exhausted, it is anticipated that sufficient State funds may not be available, and services to students and schools may decrease.
- The Agency merged with Green Valley AEA 14 on July 1, 2010 to form Green Hills AEA. The impact on services to students and schools is not entirely clear at this point. While costs will be saved in some areas, it is anticipated that additional costs will occur in other areas.

### **CONTACTING THE AGENCY'S FINANCIAL MANAGEMENT**

This financial report is designed to provide the Agency's citizens, taxpayers, customers, investors and creditors with a general overview of the Agency's finances and to demonstrate the Agency's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Director of Finance, Green Hills AEA, PO Box 1109, Council Bluffs, Iowa 51502.



# STATEMENT OF NET ASSETS June 30, 2010

	overnmental Activities	ness-Type	Total
Assets			
Cash and pooled investments	\$ 3,271,042	\$ 4,495	\$ 3,275,537
Receivables:			
Accounts	109,687	-	109,687
State aid	434,861	-	434,861
Federal	912,520	-	912,520
Other	765,987	-	765,987
Prepaid expenses	22,723	-	22,723
Inventories	38,610	-	38,610
Capital assets, net of accumulated depreciation	2,331,736	-	2,331,736
Total assets	 7,887,16 <b>6</b>	 4,495	7,891,661
Liabilities			
Intergovernmental payable	4,740	-	4,740
Accounts payable	1,171,404	34	1,171,438
Accrued payroll	1,632,196	-	1,632,196
Other liabilities	32,626	-	32,626
Accrued compensated absences	79,747	-	79,747
Deferred revenue:			
Federal	186,330	-	186,330
Other	27,773	-	27,773
Long-term liabilities:			
Portion due or payable within one year:			
Early retirement obligation	27,280	-	27,280
Portion due or payable after one year:			
Early retirement obligation	1,376	-	1,376
Net OPEB liability	492,880	-	492,880
Total liabilities	3,656,352	34	3,656,386

(Continued on next page)

# Exhibit A (Continued)

### **LOESS HILLS AREA EDUCATION AGENCY 13**

# **STATEMENT OF NET ASSETS June 30, 2010**

	 overnmental Activities	siness-Type Activities	Total
Net Assets			
Invested in capital assets, net of related debt	\$ 2,331,736	\$ -	\$ 2,331,736
Restricted for:			
Media materials	98,804	-	98,804
Special education instruction	87,885	-	87,885
Categorical aid carryover	205,481	-	205,481
Unrestricted	1,506,908	4,461	1,511,369
Total net assets	4,230,814	 4,461	4,235,275
Total liabilities and net assets	\$ 7,887,166	\$ 4,495	\$ 7,891,661

### STATEMENT OF ACTIVITIES Year Ended June 30, 2010

		Program Revenues				
			0	Operating Grants and Contributions		
		(	Charges for			
	Expenses		Services			
Functions/Programs:						
Governmental Activities:						
Instruction	\$ 3,847,155	\$	619,801	\$	2,525,966	
Student support services	10,387,248		857,743		8,049,994	
Instructional staff support services	4,996,966		462,291		1,203,791	
General administration	2,686,110		_		-	
Business administration	602,985		39,313		-	
Plant operations and maintenance	760,829		17,107		-	
Central and other support services	1,493,281		-		592,742	
Pass through to LEAs	5,233,419		-		5,233,419	
Total governmental activities	 30,007,993		1,996,255		17,605,912	
Business-type Activities						
Non-instructional programs						
Enterprise fund	6,886		5,995		-	
Total business-type activities	 6,886		5,995		-	
Total	\$ 30,014,879	\$	2,002,250	\$	17,605,912	

General revenues:

Property taxes

State aid

Juvenile home reimbursement Unrestricted investment earnings

Total general revenues

Change in net assets

Net assets beginning of year

Net assets end of year

Net (Expense) Revenue and Changes in Net Assets										
G	overnmental Activities		ness-Type ctivities		Total					
\$	(701,388)	\$	_	\$	(701,388)					
	(1,479,511)		_		(1,479,511)					
	(3,330,884)		_		(3,330,884)					
	(2,686,110)		_		(2,686,110)					
	(563,672)		-		(563,672)					
	(743,722)		-		(743,722)					
	(900,539)		-		(900,539)					
	-		-		-					
	(10,405,826)		-		(10,405,826)					
	<u>-</u>		(891) (891)		(891) (891)					
	(10,405,826)		(891)		(10,406,717)					
	4,807,585		-		4,807,585					
	5,457,527		-		5,457,527					
	462,741		-		462,741					
	76,886		-		76,886					
	10,804,739		+		10,804,739					
	398,913		(891)		398,022					
	3,831,901		5,352		3,837,253					
\$	4,230,814	\$	4,461	\$	4,235,275					

# **BALANCE SHEET - GOVERNMENTAL FUNDS June 30, 2010**

	 General	Total			
Assets					
Cash and pooled investments	\$ 3,271,042	\$ -	\$	3,271,042	
Receivables:					
Accounts	21,802	87,885		109,687	
State aid	401,222	33,639		434,861	
Federal	912,520	-		912,520	
Other	765,987	-		765,987	
Due from other funds	96,933	15,820		112,753	
Prepaid expenses	22,723	-		22,723	
Inventories	 38,610	-		38,610	

**Total assets** \$ 5,530,839 \$ 137,344 \$ 5,668,183

			Special	
	General		Revenue	Total
Liabilities and Fund Balances		_	·	
Intergovernmental payable	\$ 4,740	\$	-	\$ 4,740
Accounts payable	1,171,383		21	1,171,404
Accrued payroll	1,591,806		40,390	1,632,196
Accrued compensated absences	79,747		-	79,747
Other liabilities	59,906		-	59,906
Due to other funds	15,820		96,933	112,753
Deferred revenue:				
Federal	186,330		-	186,330
Other	27,773		-	27,773
Total liabilities	3,137,505		137,344	3,274,849
Fund balances:				
Reserved for:				
Categorical aid carryover	205,481			205,481
Inventories and prepaid expenses	61,333		-	61,333
Media materials	98,804		-	98,804
Unreserved:	70,004		-	90,004
Designated for subsequent year's expenditures	40,075			40,075
Undesignated  Undesignated	1,987,641		-	1,987,641
Total fund balances	 2,393,334		<u> </u>	2,393,334
Total fund valances	 2,3 <b>73,33</b> 4			 
Total liabilities and fund balances	\$ 5,530,839	\$	137,344	\$ 5,668,183

Exhibit D

## RECONCILIATION OF THE BALANCE SHEET--GOVERNMENTAL FUNDS TO THE STATEMENT OF NET ASSETS June 30, 2010

Total governmental fund balances (page 15)	\$ 2,393,334
Amounts reported for governmental activities in the Statement of Net Assets are different because:	
Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the funds. The cost of assets is \$4,648,798 and the accumulated depreciation is \$2,317,062.	2,331,736
Long-term liabilities, including the Net OPEB Liability, are not due and payable in the current period and, therefore, not reported in the government funds.	(492,880)
Long-term liabilities, including early retirement obligation, are not due and payable in the current period and, therefore, are not reported in the government funds.	(1,376)
Net assets of governmental activities (page 13)	\$ 4,230,814

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -- GOVERNMENTAL FUNDS Year Ended June 30, 2010

	General	Special Revenue	Total
Revenues:	 _		
Local sources	\$ 8,055,968	\$ 342,537	\$ 8,398,505
State sources	7,644,086	489,301	8,133,387
Federal sources	13,875,014	-	13,875,014
Total revenues	29,575,068	831,838	30,406,906
Expenditures:			•
Current:			
Instruction	3,055,203	772,237	3,827,440
Student support services	10,269,428		10,269,428
Instructional staff support services	4,964,924	1,495	4,966,419
General administration	2,666,753	24,789	2,691,542
Business administration	593,030	-	593,030
Plant operations and maintenance	720,612	-	720,612
Central and other support services	1,478,775	-	1,478,775
Pass through to LEAs	5,233,419	-	5,233,419
Total expenditures	28,982,144	798,521	 29,780,665
Excess of revenues over expenditures	592,924	33,317	626,241
Other financing sources (uses):			
Transfers in	33,317	_	33,317
Transfers out	-	(33,317)	(33,317)
Total other financing sources (uses)	33,317	(33,317)	
Excess of revenues and other financing souces (uses)			
over expenditures	626,241	-	626,241
Fund balance, beginning of year	1,767,093	-	1,767,093
Fund balance, end of year	\$ 2,393,334	\$ -	\$ 2,393,334

## RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES --GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES Year Ended June 30, 2010

Net change in fund balances - Total governmental funds (page 17)		\$ 626,241
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the estimated useful lives of the assets. Capital outlay exceeded depreciation expense in the current year as follows:  Expenditures for capital assets  Depreciation expense	\$ 302,158 (308,674)	(6,516)
The accrual for the long-term portion of the early retirement obligation and other post employment benefits is not due in the current period and, therefore, is not reported in the governmental fund. However, such accrual is recorded as an expense in governmental activities. The early retirement obligation decreased in the current year and other postemployment benefits increased, as follows:  Early retirement obligation reduction for year ended 6/30/10  Other postemployment benefits	28,068 (248,880)	(220,812)
Net change in assets of governmental activities (page 14)		\$ 398,913

Exhibit G

# STATEMENT OF NET ASSETS - PROPRIETARY FUND Year Ended June 30, 2010

	Enterprise Fund
Assets Cash and cash equivalents Total assets	\$ 4,495 4,495
Liabilities Accounts payable	34
Net Assets Unrestricted	\$ 4,461

# STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS - PROPRIETARY FUND Year Ended June 30, 2010

	terprise Fund
Operating revenues: Charges for service	\$ 5,995
Operating expenses: Cost of merchandise sold	 6,886
Net (loss)	(891)
Net assets, beginning of year	 5,352
Net assets, end of year	\$ 4,461

# STATEMENT OF CASH FLOWS - PROPRIETARY FUND Year Ended June 30, 2010

	Enterprise Fund	
Cash Flows from Operating Activities Cash received from users Cash paid to suppliers Net cash (used in) operating activities	\$ 5,995 (7,185) (1,190)	
Cash, beginning of year	 5,685	
Cash, end of year	\$ 4,495	
Reconciliation of operating (loss) to net cash (used in) operating activities: Operating (loss) Adjustments to reconcile operating (loss) to net cash (used in) operating activities: Decrease in inventories Decrease in accounts payable	\$ (891) 839 (1,138)	
Net cash (used in) operating activities	\$ (1,190)	

#### NOTES TO FINANCIAL STATEMENTS

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Loess Hills Area Education Agency 13 (the Agency) is an intermediate school corporation established to identify and serve children who require special education. The Agency also provides media services and education support services. These programs and support services are provided to 31 school districts and private schools in a seven-county area. The Agency is governed by a Board of Directors whose members are elected on a non-partisan basis.

The Agency's financial statements are prepared in conformity with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board.

### Reporting Entity:

For financial reporting purposes, the Agency has included all funds, organizations, agencies, boards, commissions and authorities. The Agency has also considered all potential component units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the Agency are such that exclusion would cause the Agency's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the Agency to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on the Agency. The Agency has no component units that meet the Governmental Accounting Standards Board (GASB) criteria.

### **Basis of Presentation:**

<u>Government-wide Financial Statements</u> – The statement of net assets and the statement of activities report information on all of the nonfiduciary activities of the Agency. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of net assets presents the Agency's nonfiduciary assets and liabilities, with the differences reported as net assets. Net assets are reported in three categories:

Invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes, and other debt that are attributable to the acquisition, construction, or improvement of those assets.

Restricted net assets result when constraints placed on net asset use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net assets consist of net assets that do not meet the definition of the two preceding categories. Unrestricted net assets often have constraints on resources that are imposed by management, but can be removed or modified.

### **Basis of Presentation (continued):**

Government-wide Financial Statements (continued) – The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants, contributions and interest that are restricted to meeting the operational or capital requirements of a particular function. Unrestricted interest income and other items not properly included among program revenues are reported instead as general revenues.

<u>Fund Financial Statements</u> – Separate financial statements are provided for governmental and proprietary funds. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as other nonmajor governmental funds.

The Agency reports the following major governmental funds:

- The General Fund is the general operating fund of the Agency. All general revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating expenditures, including instruction, support, and other costs.
- The Special Revenue Fund is used to account for programs where the Agency employs teachers to provide instruction to juvenile home program students and to special education pupils. The actual costs of providing instructional services to the pupils are reimbursed by the State of Iowa for the juvenile home program and are billed to the individual school districts for special education instruction.

The Agency reports the following major proprietary fund:

• The Agency's proprietary fund is the Enterprise Fund. This fund is used to account for activities that are performed as a service to staff and consists primarily of vending machine operations.

The Agency also serves as custodian of certain funds on behalf of other organizations. Such amounts are maintained in fiduciary funds which, because they are not direct assets or liabilities of the Agency, are not reported in the accompanying financial statements.

### Measurement Focus and Basis of Accounting:

The Government-wide financial statements and the proprietary fund financial statements are reported using the "economic resources measurement focus" and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

### Measurement Focus and Basis of Accounting (continued):

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days after year-end.

Intergovernmental revenues (shared revenues, grants and reimbursements from other governments) and interest associated with the current fiscal period are all considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the Agency.

Government fund expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, principal and interest on long-term debt, claims and judgments and compensated absences, are recognized as expenditures only when payment is due. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

The Proprietary fund of the Agency applies all applicable GASB pronouncements as well as the following pronouncements issued on or before November 30, 1989, unless these pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins of the Committee on Accounting Procedure.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Agency's enterprise fund is charged to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

### Assets, Liabilities and Fund Equity:

<u>Cash</u>, <u>Pooled Investments and Cash Equivalents</u> – Cash includes amounts in demand deposits and money market funds. Investments are stated at fair value except for the investment in the Iowa Schools Joint Investment Trust (ISJIT) that is valued at amortized cost that approximates fair value.

All short-term cash investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash, and at the day of purchase, they have a maturity date no longer than three months.

<u>Inventories</u> – Inventories are stated at cost using the first-in, first-out (FIFO) method and consist of expendable supplies and materials. The cost of these items is recorded as an expenditure at the time of consumption. The amounts on hand at the financial statement date are reflected in the balance sheet as an asset.

### Assets, Liabilities and Fund Equity (continued):

<u>Capital Assets</u> – Capital assets, which include property, furniture and equipment, are reported in the applicable governmental or business-type activities column in the Government-wide statement of net assets. Capital assets are recorded at historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Capital assets are defined by the Agency as assets with initial, individual costs in excess of the following thresholds and estimated useful lives in excess of two years.

Land	\$ 5,000
Buildings	20,000
Improvements other than buildings	20,000
Furniture and equipment	5,000
Media collection	5,000

Additionally, the entire media collection will be considered in aggregate.

Property, furniture and equipment are depreciated using the straight-line method of depreciation over the following useful lives:

	Estimated Useful Lives
Asset Class	(In Years)
Buildings	50
Improvements other than buildings	20-50
Furniture and equipment	5
Media collection	5-15

<u>Accrued Payroll and Related Expenses</u> - Payroll and related expenses for certified staff and other employees with annual employment contracts corresponding to the current school year, which are payable in July and August, have been accrued as liabilities.

<u>Deferred Revenue</u> - Deferred revenue represents an excess of cash advances by the funding sources over accrued expenditures at year-end.

<u>Accrued Compensated Absences</u> - Agency employees accumulate a limited amount of earned-but-unused vacation and sick leave hours for subsequent use, or in the case of vacation leave, for payment upon resignation, retirement, death or termination. The liability for compensated absences for accrued vacation has been computed based on current rates of pay in effect at June 30, 2010. Agency policy requires that the carryover of accrued vacation leave must be used by June 30 of the ensuing fiscal year, and has therefore recorded the entire amount as a current liability in the general fund.

### Assets, Liabilities and Fund Equity (continued):

<u>Long-term Obligation</u> – In the Government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities column in the statement of net assets.

<u>Fund Balances</u> – In the governmental fund financial statements, reservations of fund balance are reported for amounts that are not available for appropriation or legally restricted by outside parties for use for a specific purpose.

<u>Restricted Net Assets</u> – In the Government-wide statement of net assets, net assets are reported as restricted when constraints placed on net asset use are either externally imposed by creditors, grantors, contributors or laws and regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

#### NOTE 2. CASH AND POOLED INVESTMENTS

The Agency's deposits in banks at June 30, 2010 were entirely covered by Federal depository insurance or by the State sinking fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The Agency is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Directors; prime eligible bankers' acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

The Agency has investments in the Iowa Schools Joint Investment Trust Diversified Portfolio that are valued at an amortized cost of \$2,062,397 pursuant to Rule 2a-7 under the Investment Company Act of 1940.

<u>Interest rate risk</u> - The Agency's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) in instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days but the maturities shall be consistent with the needs and use of the Agency.

<u>Credit risk</u> - The investment in the Iowa Schools Joint Investment Trust is rated Aaa by Moody's Investors Service.

### NOTES TO FINANCIAL STATEMENTS

### NOTE 3. IOWA SCHOOL CASH ANTICIPATION PROGRAM (ISCAP)

The Agency participates in the Iowa School Cash Anticipation Program (ISCAP). ISCAP is a program of the Iowa Association of School Boards and is designed to provide funds to participating entities during periods of cash deficits. ISCAP is funded by a semiannual issuance of anticipatory warrants. The warrant sizing of each participating entity is based on a projection of cash flow needs during the semiannual period. Bankers Trust Co. NA is trustee of the program.

The Agency pledges its state foundation aid payments and General Fund receipts as security for warrants issued. Repayments must be made when General Fund receipts are received. The Agency must make minimum warrant repayments on the 25th of each month immediately following the final date the warrant proceeds may be used in an amount equal to 25% of the warrant amount. The interest rate on the Series 2009-10A warrants was 2.50%. The interest rate on the Series 2009-10B warrants is a variable rate, calculated daily based upon Banker's Trust Co. NA prime rate plus 50 basis points with a minimum interest rate of 4.50%. A summary of the Agency's ISCAP activity for the year ended June 30, 2010 is as follows:

		Final	Ba	lance				Balance
	Warrant	Warrant	Begi	nning	Advances	Advances		End of
Series	Date	Maturity	of '	Year	Received	Repaid		Year
2009-2010A	6/25/2009	6/23/2010	\$	-	\$ 2,825,000	\$ 2,825,000	\$	-
2009-2010B	1/21/2010	2/1/2011		-	300,000	300,000		-
			\$	-	\$ 3,125,000	\$ 3,125,000	\$_	

During the year ended June 30, 2010, the Agency paid \$77,371 of interest on the ISCAP warrants and earned interest of \$73,430 on investment of the proceeds.

### NOTES TO FINANCIAL STATEMENTS

NOTE 4. CAPITAL ASSETS

Capital assets activity for the year ended June 30, 2010 is as follows:

	В	Balance eginning of Year		Additions		Deletions		Balance End of Year
Governmental activities:								
Capital assets not being depreciated:			_		_			
Land		20,394	\$	-	\$		\$	20,394
Total capital assets, not being depreciated		20,394		<u>*</u>		-		20,394
Capital assets being depreciated:								
Improvements other than buildings		11,074		-		-		11,074
Buildings and improvements	]	,471,241		-		-		1,471,241
Furniture and equipment		422,826		41,899		84,375		380,350
Media collection	2	2,473,206		243,854		54,809		2,662,251
Vehicles		101,571		16,405		14,488		103,488
Total capital assets, being								
depreciated		1,479,918		302,158		153,672		4,628,404
Less accumulated depreciation for:								
Improvements other than buildings		11,074		-		-		11,074
Buildings and improvements		807,296		36,423		-		843,719
Furniture and equipment		321,122		23,802		84,375		260,549
Media collection		954,687		233,228		54,809		1,133,106
Vehicles		67,881		15,221		14,488		68,614
Total accumulated depreciation	2	2,162,060		308,674		153,672		2,317,062
Total capital asset being depreciated, net		2,317,858		(6,516)		-		2,311,342
Governmental activities -								
capital assets, net	\$ 2	2,338,252	\$	(6,516)	\$	•	\$	2,331,736
Depreciation expense was charged to functi	ons of t	he Agency	as f	ollows:				
Governmental activities:							_	
Student support services							\$	1,223
Instructional staff support services								234,580
General administration								16,675
Plant operations and maintenance								51,644
Central and other support services							_	4,552
Total governmental activities								
depreciation expense								308,674

### NOTES TO FINANCIAL STATEMENTS

#### NOTE 5. CHANGES IN LONG-TERM LIABILTHES

A summary of changes in long-term liabilities for the year ended June 30, 2010 is as follows:

	I	Balance Beginning of Year	 Additions	Re	eductions		Balance End of Year
Early retirement obligation Net OPEB liability	\$	90,872 244,000	\$ 248,880	\$	62,216	\$	28,656 492,880
		334,872	\$ 248,880	\$	62,216	=	521,536
Portion due within one year							27,280
Portion due after one year						\$	494,256

Early Retirement Obligation – Before fiscal year 2005/06 the Agency had a Board policy that allowed Agency employees who elect early retirement to be eligible to receive health insurance through the Agency for the lesser of five years, or when the retiree became eligible for Medicare. A liability has been recorded in the governmental funds representing the Agency's commitment to fund the health insurance premiums for these individuals. This liability has been computed based on actuarially based rates which estimate that retiree health care costs would increase 11% in fiscal 2011, decreasing gradually to 4.75% in fiscal 2019 and thereafter. In the Government-wide financial statements, the long-term early retirement obligation is reported as a liability in the governmental activities column in the statement of net assets. The Agency no longer has an Early Retirement policy.

#### NOTES TO FINANCIAL STATEMENTS

#### NOTE 6. OPERATING LEASES

The Agency has leased various facilities within the area and also has a rental agreement for a copy machine. These leases have been classified as operating leases and accordingly, all rents are charged to expenditures as incurred. The leases expire between June 30, 2011 and June 30, 2019. Certain leases are renewable for additional periods and most are noncancelable. Certain leases also require the payment of normal maintenance and insurance on the properties. In most cases, management expects that the leases will be renewed or replaced by other leases.

The following is a schedule by year of future minimum rental payments required under operating leases that have initial or remaining noncancelable lease terms in excess of one year as of June 30, 2010.

Year Ending June 30,	
2011	\$ 169,238
2012	162,660
2013	164,100
2014	125,700
2015	126,600
Thereafter	 235,200
Total	\$ 983,498

The total rental expenditures for the year ended June 30, 2010 for all operating leases were \$117,013.

#### NOTE 7. PENSION AND RETIREMENT BENEFITS

The Agency contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits that are established by State statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P. O. Box 9117, Des Moines, Iowa 50306-9117.

Plan members are required to contribute 4.30% of their annual covered salary and the Agency is required to contribute 6.65% of annual covered payroll. Contribution requirements are established by State statute. The Agency's contribution to IPERS for the years ended June 30, 2010, 2009 and 2008 were \$893,440, \$811,088 and \$731,419, respectively, equal to the required contributions for each year.

#### NOTES TO FINANCIAL STATEMENTS

#### NOTE 8. OTHER POSTEMPLOYMENT BENEFITS (OPEB)

<u>Plan Description</u> The Agency operates a single-employer retiree benefit plan that provides medical and prescription drug benefits for retirees and their spouses. There are 321 active and 35 retired members in the plan. Participants must be age 55 or older at retirement.

The medical and prescription drug benefits are provided through a fully-insured plan with Wellmark. Retirees under age 65 pay the same premium for the medical/prescription drug benefits as active employees, which results in an implicit rate subsidy and an OPEB liability.

<u>Funding Policy</u> The contribution requirements of plan members are established and may be amended by the Agency. The Agency currently finances the retiree benefit plan on a pay-as-you-go basis.

Annual OPEB Cost and Net OPEB Obligation The Agency's annual OPEB cost is calculated based on the annual required contribution (ARC) of the Agency, an amount actuarially determined in accordance with GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed 30 years.

The following table shows the components of the Agency's annual OPEB cost for the year ended June 30, 2010, the amount actually contributed to the plan and changes in the Agency's net OPEB obligation:

Annual required contribution	\$ 309,000
Interest on net OPEB obligation	4,880
Adjustment to annual required contribution	_
Annual OPEB cost	313,880
Contributions made	(65,000)
Increase in net OPEB obligation	248,880
Net OPEB obligation beginning of year	244,000
Net OPEB obligation end of year	\$ 492,880

For calculation of the net OPEB obligation, the actuary has set the transition day as July 1, 2008. The end of year net OPEB obligation was calculated by the actuary as the cumulative difference between the actuarially determined funding requirements and the actual contributions for the year ended June 30, 2010.

For the year ended June 30, 2010, the Agency contributed \$3,177,256 to the medical plan. Plan members eligible for benefits contributed \$135,062 or 4.1% of the premium cost.

The Agency's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation as of June 30, 2010 are summarized as follows:

		Percentage of		
	Annual	<b>Annual OPEB Cost</b>	ľ	Net OPEB
Year Ended	<b>OBEP Cost</b>	Contributed	(	Obligation
June 30, 2010	\$ 313,880	20.71%	\$	492,880

### NOTE 8. OTHER POSTEMPLOYMENT BENEFITS (OPEB) (Continued)

<u>Funded Status and Funding Progress</u> As of July 1, 2008, the most recent actuarial valuation date for the period July 1, 2009 through June 30, 2010, the actuarial accrued liability was \$2,441 million, with no actuarial value of assets, resulting in an unfunded actuarial accrued liability (UAAL) of \$2,441 million. The covered payroll (annual payroll of active employees covered by the plan) was approximately \$13,250,000, and the ratio of the UAAL to covered payroll was 18.42%. As of June 30, 2010, there were no trust fund assets.

Actuarial Methods and Assumptions Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumption about future employment, mortality and the health care cost trend. Actuarially determined amounts are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The Schedule of Funding Progress, presented as Required Supplementary Information in the section following the Notes to Financial Statements, will present multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections for benefits for financial reporting purposes are based on the plan as understood by the employer and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

As of the July 1, 2008 actuarial valuation date, the unit credit actuarial cost method was used. The actuarial assumptions include a 5% discount rate based on the Agency's funding policy. The projected annual medical trend rate is 11%. The ultimate medical trend rate is 6%. The medical trend rate is reduced 0.5% each year until reaching the 6% ultimate trend rate.

Mortality rates are from the RP2000 Group Annuity Mortality Table, applied on a gender-specific basis. Annual retirement and termination probabilities were developed from the retirement probabilities from the IPERS Actuarial report as of June 30, 2007 and applying the termination factors used in the IPERS Actuarial Report as of June 30, 2007.

Projected claim costs of the medical plan are \$823 per month for retirees less than age 65. The Agency does not have any retirees on the medical plan who have attained age 65. The salary increase rate was assumed to be 4% per year. The UAAL is being amortized as a level percentage of projected payroll expense on an open basis over 30 years.

#### NOTE 9. RISK MANAGEMENT

The Agency is exposed to various risks of loss related to torts; theft; damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The Agency assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

# NOTES TO FINANCIAL STATEMENTS

### **NOTE 10. REORGANIZATION**

On January 27, 2009, the Agency's board of directors approved the Agency's participation in a voluntary reorganization plan to allow for the merger of Green Valley Area Education Agency 14 with Loess Hills Area Education Agency 13. The newly merged Agency, effective fiscal year beginning July 1, 2010, is called Green Hills Area Education Agency and is serving the same school districts as served by the Agencies listed above prior to the merger.





# STATEMENT OF REVENUES, EXPENDITURES/EXPENSES AND CHANGES IN BALANCES -- BUDGET AND ACTUAL -- ALL GOVERNMENTAL FUNDS AND PROPRIETARY FUND

# **Required Supplementary Information**

Year Ended June 30, 2010

	overnmental Fund Types Actual	roprietary ind Types Actual	Total Actual
Revenues:			
Local sources	\$ 8,398,505	\$ 5,995	\$ 8,404,500
State sources	8,133,387	-	8,133,387
Federal sources:	 13,875,014		13,875,014
Total revenues	30,406,906	5,995	30,412,901
Expenditures/Expenses: Current: Instruction Student support services Instructional staff support services General administration Business administration Plant operations and maintenance Central and other support services Pass through to LEAs Non instructional programs	3,827,440 10,269,428 4,966,419 2,691,542 593,030 720,612 1,478,775 5,233,419	- - - - - - - 6,886	3,827,440 10,269,428 4,966,419 2,691,542 593,030 720,612 1,478,775 5,233,419 6,886
Total expenditures/expenses	 29,780,665	 6,886	 29,787,551
Excess (deficiency) of revenues over (under) expenditures/expenses  Balance, beginning of year	 626,241	(891)	625,350
Balance, end of year	\$ 2,393,334	\$ 4,461	\$ 2,397,795

See accompanying Independent Auditor's Report.

Bu	dget	t .	Fi	nal to Actual
Original		Final	_	Variance
\$ 10,279,476	\$	10,070,746	\$	(1,666,246)
9,353,173		8,218,769		(85,382)
8,816,500		15,815,822		(1,940,808)
28,449,149		34,105,337		(3,692,436)
4,598,000		4,613,331		785,891
9,849,000		10,630,114		360,686
6,085,000		7,375,734		2,409,315
3,163,000		3,033,293		341,751
649,000		689,250		96,220
777,000		706,883		(13,729)
1,675,000		1,747,703		268,928
1,645,000		5,233,419		-
20,000		20,000		13,114
28,461,000		34,049,727	_	4,262,176
(11,851)		55,610		569,740
 1,538,301		1,772,445		
\$ 1,526,450	\$_	1,828,055	\$	569,740

# LOESS HILLS AREA EDUCATION AGENCY 13 June 30, 2010

## NOTE TO REQUIRED SUPPLEMENTARY INFORMATION – BUDGETARY REPORTING

The Agency's Board of Directors annually prepares a budget on a basis consistent with U.S. generally accepted accounting principles. Although the budget document presents function disbursements by fund, the legal level of control is at the total expenditure/expense level, not by fund. After required public notice and hearing in accordance with the Code of Iowa, the Board submits its budget to the State Board of Education. The State Board reviews the proposed budget and either grants approval or returns it without approval with comments. Any unapproved budget must be resubmitted to the State Board for final approval. The budget may be amended during the year utilizing procedures prescribed by the State Board.

# Schedule of Funding Progress for the Retiree Health

# **Required Supplementary Information**

Year Ended June 30,	Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b - a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b - a)/c)
2009	7/1/2008	\$ -	\$ 2,441	\$ 2,441	0.00%	\$ 12,916	18.90%
2010	7/1/2008	-	2,441	2,441	0.00%	13,250	18.42%

See Note 8 in the accompanying Notes to Financial Statements for the plan description, funding policy, annual OPEB cost and net OPEB obligation, funded status and funding progress.



# SCHEDULE OF REVENUE BY SOURCE AND EXPENDITURES BY FUNCTION - ALL GOVERNMENT FUND TYPES

For The Last Ten Years

			_				Modified Acc
							Years Ended
		2010		2009		2008	2007
Local Sources	\$	8,398,505	\$	7,820,252	\$	7,962,431	\$ 8,322,776
State Aid		8,133,387		9,124,515		8,047,117	6,874,847
Federal Aid		13,875,014		9,575,320		9,075,710	 9,073,174
Total	\$	30,406,906	\$	26,520,087	\$	25,085,258	\$ 24,270,797
Expenditures:							
Instruction	\$	3,827,440	\$	3,829,938	\$	3,639,521	\$ 4,062,920
Student support staff	·	10,269,428	,	9,714,346	·	8,905,862	8,169,591
Instructional staff support services		4,966,419		5,031,798		4,689,781	4,725,929
General administration		2,691,542		2,592,943		2,614,427	2,524,705
Business administration		593,030		586,162		595,945	581,678
Plant operations and maintenance		720,612		699,112		706,715	718,401
Central and other support services		1,478,775		1,484,352		1,664,115	1,499,103
Pass through to LEAs		5,233,419		2,538,534		1,655,783	1,671,166
Facilities acquisition and construction		-		-		-	-
Debt service		-		-		-	
Subtotal		29,780,665		26,477,185		24,472,149	23,953,493
Other financing uses, reversion to State Treasurer		-		-		-	 
Total	\$	29,780,665	\$	26,477,185	\$	24,472,149	\$ 23,953,493

	al Basis			_			
Ju	ne 30,						
	2006	2005	2004		2003	2002	2001
\$	6,883,944	\$ 6,731,548	\$ 6,431,556	\$	5,328,358	\$ 5,279,537	\$ 5,364,486
	6,250,590	6,180,692	6,046,483		6,663,239	6,724,064	7,540,129
	9,281,865	8,520,157	 7,782,212		6,008,960	 5,138,115	4,101,677
\$	22,416,399	\$ 21,432,397	\$ 20,260,251	\$	18,000,557	\$ 17,141,716	\$ 17,006,292
\$	4,037,974	\$ 4,469,539	\$ 4,247,491	\$	2,432,302	2,514,536	\$ 2,529,705
	7,789,812	7,946,730	7,856,006		7,713,456	7,664,235	7,082,137
	3,670,284	3,866,982	3,582,830		3,445,227	3,229,589	3,029,741
	2,542,712	1,477,435	1,485,552		1,516,959	1,530,106	1,378,293
	641,391	706,886	603,015		587,921	561,237	626,454
	698,930	529,432	546,341		522,646	578,034	623,591
	1,382,150	933,036	969,688		1,030,242	1,077,380	1,059,910
	1,690,401	1,598,269	1,277,296		907,426	-	_
	-	_	_		-	18,169	250,385
	-	 -	-		-	 155,177	 131,629
	22,453,654	21,528,309	20,568,219		18,156,179	17,328,463	16,711,845
	-	_			666,285	<u>-</u>	
\$	22,453,654	\$ 21,528,309	\$ 20,568,219	\$	18,822,464	\$ 17,328,463	\$ 16,711,845

# CHANGES IN ASSETS AND LIABILITIES --FIDUCIARY FUND TYPE - AGENCY FUND Year Ended June 30, 2010

	I	Balance Beginning of Year	Additions	I	Deductions	Balance End of Year
Assets Cash	\$	257,576	\$ 780,173	\$	746,262	\$ 291,487
Other receivable/prepaid expense		41,316	 3,848		41,316	 3,848
Total assets	\$	298,892	\$ 784,021	\$	787,578	\$ 295,335
Liabilities Accounts payable Deposits held in custody for others/	\$	156,547	\$ 968,109	\$	999,078	\$ 125,578
deferred revenue		142,345	776,394		748,982	169,757
Total liabilities	\$	298,892	\$ 1,744,503	\$	1,748,060	\$ 295,335

Schedule 3

# **DEPARTMENT OF PUBLIC HEALTH GRANTS** Year Ended June 30, 2010

Comprehensive Substance Abuse Prevention	\$ 145,986
Prevention Through Mentoring	34,905
Youth Mentoring Program	34,547
Youth Development Project	48,397
Drug & Violence Prevention	54,114
Disaster Relief	18,175
Total direct expenditures	336,124
Distribution of delivery and central support expenditures	5,790
Distribution of administration and plant operations and maintenance	 13,425
Total expenditures	355,339
Phase II portion of Teacher Quality funding	1,590
Funding received or due from Department of Public Health	 331,719
Expenditures paid from Agency General Funds and Conference Revenues	\$ 22,030

Schedule 4

# DEPARTMENT OF HUMAN SERVICES GRANTS Year Ended June 30, 2010

School Based Supervision Programs:	**		
Revenue:			
Juvenile Court Services	\$	124,632	
Juvenile Court Services accrual at June 30, 2010		205,368	
Local School District		342,743	
Total revenue			\$ 672,743
Expenditures:			
Direct expenditures		645,441	
Indirect cost		27,302	
Total expenditures			672,743
			\$ 

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Year Ended June 30, 2010

Federal Grantor/	Federal	Pass-through	
Pass-Through Grantor/	CFDA	Grantor's	
Program Title	Number	Number	Expenditures
U. S. Department of Education:	Tumber	Number	Expenditures
Passed-through Iowa Department of Education:			
Education of Handicapped Act (EHA) Part B: 94-142:			
Special Education - Grants to States (IDEA, Part 3) -			
Early Childhood Education for the Handicapped	84.027	091013	\$ 4,435,500
Early Childhood Education for the Handicapped	84.027	0KB2-13	1,641,861
Early Childhood Education for the Handicapped - ARRA	84.391	RKB1	1,752,749
Early Childhood Education for the Handicapped - ARRA	84.391	RKB2	3,591,558
Special Education - Preschool Grants (IDEA			-,
Preschool) - Section 619, Ages 3-5	84.173	09619-13	231,288
Special Education - Preschool Grants (IDEA			,
Preschool) - Section 619, Ages 3-6 - ARRA	84.392	R619-13	107,874
Early Childhood Professional Development	84.173	FECPD0809-13	3,701
Iowa Quality Preschool Program	84.173	073510	1,106
Special Education - Grants for Infants and Families			·
with Disabilities - 94-142 Part C:			
IDEA, Part C, Infants and Toddlers	84.181	C09-13	187,716
IDEA, Part C, Infants and Toddlers - ARRA	84.393	RC-13	63,264
Special Education - Grants to States (IDEA, Part 3) -			
Miscellaneous 94-142:			
mClass Math Project	84.027	041709	-
Parent Educator Project	84.027	97413	88,650
Speech Language Scholarship	84.027	075310	3,000
Model Schools Initiative	84.027	9K72MHSR-13	419,394
Secondary Professional Development Grant	84.323A	SPDG-13	55,288
Perkins Career and Technical Education	84.048		201,116
Reading First	84.357		9,654
Title III ELL/LEP	84.365	ELA 10-007	46,174
Technology Literacy Challenge/E2T2	84.318		74,267
Alternate Assessment Program	84.373	003610	161,656
State Assessment Work	84.369A	064710	2,800
Service Learning/ComServ Iowa	94.004	10SL13	2,538
Received from U. S. Department of Education:			
Fund for the Improvement of Education	84.215K	_	556,145
Total Department of Education		_	13,637,299

(Continued on next page)

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Year Ended June 30, 2010

Federal Grantor/	Federal	Pass-through	
Pass-Through Grantor/	CFDA	Grantor's	
Program Title	Number	Number	Expenditures
Received from the University of Iowa:		<del>-</del> ·	
Efficacy of the Science Writing Heuristic Approach	84.305		\$ 15,000
U. S. Department of Health and Human Services:			
Passed-Through Iowa Department of Public Health:			
Block Grants for Prevention and Treatment of			
Substance Abuse - Comprehensive Prevention	93.959	5889CP09	134,469
Drug and Violence Prevention	84.186B	5880DV02	54,114
Passed-Through Iowa Department of Human Services:			
Medical Assistance Program -			
Title 19 Medicaid Reimbursement			
Title 19 Medicaid Reimbursement	93.778		1,514
Part C Infants and Toddlers Reimbursement	93.778		25,236
Received from U.S. Department of			
Health and Human Services:			
Drug Free Communities Support	93.276		7,382
Total Department of Health and Human Services			222,715
Total Expenditures of Federal Awards			\$ 13,875,014

<u>Basis of Presentation</u> – the Schedule of Expenditures of Federal Awards includes the federal grant activities of Loess Hills Area Education Agency 13 and is presented on the modified accrual basis. The information on this schedule is presented in accordance with the requirements of OMB Circular A-133, <u>Audits of States, Legal Governments</u>, and Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

See accompanying independent auditor's report.

INDEPENDENT AUDITOR'S REPORT
ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Loess Hills Area Education Agency 13 Council Bluffs, Iowa

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of Loess Hills Area Education Agency 13 (the "Agency"), as of and for the year ended June 30, 2010, which collectively comprise the Agency's basic financial statements listed in the table of contents, and have issued our report thereon dated November 22, 2010. We conducted our audit in accordance with U. S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Agency's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of the Agency's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance all deficiencies, significant deficiencies or material weaknesses have been identified. We identified no deficiencies in internal control over financial reporting that we consider to be significant deficiencies or material weaknesses.

A deficiency in internal control exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the Agency's financial statements will not be prevented or detected and corrected on a timely basis.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Agency's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Comments involving statutory and other legal matters about the Agency's operations for the year ended June 30, 2010 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the Agency. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

The Agency's responses to findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. While we have expressed our conclusions on the Agency's responses, we did not audit the Agency's responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of the Agency, and other parties to whom the Agency may report, including federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of Loess Hills Area Education Agency 13 during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

Schnarr & Company, LLP

Fort Dodge, Iowa November 22, 2010



INDEPENDENT AUDITOR'S REPORT
ON COMPLIANCE WITH REQUIREMENTS APPLICABLE
TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL
OVER COMPLIANCE IN ACCORDANCE WITH
OMB CIRCULAR A-133



# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Directors of Loess Hills Area Education Agency 13 Council Bluffs, Iowa

### Compliance

We have audited the compliance of Loess Hills Area Education Agency 13 (the "Agency") with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2010. The Agency's major federal programs are identified in Part 1 of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grant agreements applicable to each of its major federal programs is the responsibility of the Agency's management. Our responsibility is to express an opinion on the Agency's compliance based on our audit.

We conducted our audit of compliance in accordance with U. S. generally accepted auditing standards, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Agency's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Agency's compliance with those requirements.

In our opinion, the Agency complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2010.

### **Internal Control Over Compliance**

The management of the Agency is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grant agreements applicable to federal programs. In planning and performing our audit, we considered the Agency's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, and to test and report on internal control over compliance in accordance with OMB A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance all deficiencies, significant deficiencies or material weaknesses have been identified.

A deficiency in the Agency's internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility material noncompliance with a type of compliance requirement of a federal program will not be prevented, detected and corrected on a timely basis. We identified no deficiencies in internal control over compliance.

A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We identified no significant deficiencies or material weaknesses in internal control over compliance.

The Agency's responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. While we expressed our conclusions on the Agency's responses, we did not audit the Agency's responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of the Agency and other parties to whom the Agency may report including federal awarding agencies and pass-through entities. This report is not intended to be and should not be used by anyone other than these specified parties.

Schnarr & Company, LLP

Fort Dodge, Iowa November 22, 2010

# Schedule of Findings and Questioned Costs Year Ended June 30, 2010

## Part I: Summary of Auditor's Results

- (a) An unqualified opinion was issued on the financial statements.
- (b) No reportable conditions in internal control over financial reporting were disclosed.
- (c) The audit did not disclose any non-compliance that is material to the financial statements.
- (d) No reportable conditions in internal control over compliance with requirements applicable to major federal award programs were disclosed by the audit.
- (e) An unqualified opinion was issued on compliance with requirements applicable to each major program.
- (f) The audit disclosed no audit findings required to be reported by OMB Circular A-133, Section 510(a).
- (g) The major programs were:
  - Clustered programs:
    - CFDA Number 84.027 Special Education Grants to States
    - CFDA Number 84.173 Special Education Preschool Grants
    - CFDA Number 84.391 ARRA Special Education Grants to States, Recovery Act
  - CFDA Number 84.215K Funds for the Improvement of Education
- (h) The dollar threshold used to distinguish between Type A and Type B programs was \$300,000.
- (i) Loess Hills Area Education Agency 13 qualified as a low-risk auditee.

### Part II: Financial Statement Findings Section:

None.

#### Part III: Findings and Questioned Costs For Federal Awards:

None.

# Schedule of Findings and Questioned Costs (Continued) Year Ended June 30, 2010

## Part IV: Other Findings Related to Required Statutory Reporting:

- IV-A-10 Budget: Expenditures during the year ended June 30, 2010 did not exceed the amounts budgeted.
- IV-B-10 <u>Questionable Expenditures:</u> No expenditures that may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979 were noted.
- IV-C-10 <u>Travel Expense:</u> No expenditures of Agency money for travel expenses of spouses of Agency officials or employees were noted.
- IV-D-10 <u>Business Transactions:</u> No business transactions between the Agency and Agency officials or employees were noted.
- IV-E-10 <u>Bond Coverage</u>: Surety bond coverage of Agency officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to ensure that the coverage is adequate for current operations.
- IV-F-10 <u>Board Minutes:</u> No transactions requiring Board approval were noted which had not been approved.
- IV-G-10 <u>Deposits and Investments:</u> No instances of non-compliance with the deposit and investment provisions of Chapters 12B and 12C of the Code of Iowa were noted.
- IV-H-10 <u>Certified Annual Report:</u> The Certified Annual Report was filed with the Department of Education timely and we noted no significant deficiencies in the amounts reported.
- IV-I-10 <u>Categorical Funding:</u> No instances were noted of categorical funding used to supplant rather than supplement other funds.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the Loess Hills Area Education Agency 13 during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

Schnarr & Company, LLP

Fort Dodge, Iowa November 22, 2010